

MEMORANDUM

TO: File
FROM: Kim Steigerwald, Acquisitions Manager
DATE: October 3, 2023
SUBJECT: RFQ for Environmental Consultant
USEPA Cleanup Grant at 12500 Euclid Avenue, East Cleveland

The Cuyahoga County Land Reutilization Corporation received six responses to its Request for Qualifications for an Environmental Consultant for the USEPA Cleanup Grant at 12500 Euclid Avenue, East Cleveland. Those six responses are as follows:

ECS Midwest, LLC, Brooklyn Heights
HZW Environmental Consultants, Mentor (WBE firm)
Haley & Aldrich, Inc, Cleveland
The Mannik & Smith Group, Shaker Heights
Partners Environmental Consulting, Solon
Patriot Engineering and Environmental, Inc, Milford

Each firm had experience in overseeing the proposed remediation activities and had Ohio VAP Certified Professionals on staff.

We then requested supplemental information from the six applicants requesting its anticipated contract amount for the proposed scope of services.

Five of the six applicants submitted cost information. Patriot Engineering and Environmental declined to submit and withdrew its proposal. Manager Michael Weinstein was not confident that the company could stay within the \$500,000 USEPA grant for the total project cost.

Mannik & Smith Group only provided its hourly rates and lab costs. It did not provide a contract amount based on the scope of services. This submission is incomplete.

The remaining four firms provided cost and expense information, but each varied in detail.

ECS Midwest proposed a contract amount of \$60,000. It did not include VAP Phase I and II updates. The proposal did not describe its services in any detail. This seems very low in comparison to the submissions of the other three firms.

Haley & Aldrich proposed a contract amount of \$115,000. It did not include VAP Phase I and II updates. The proposal did not describe its services in any detail.

HZW proposed a contract amount of \$107,570. It did not include VAP Phase I and II updates. The proposal did not describe its services in any detail.

Partners Environmental proposed a contract amount of \$135,600. It did include VAP Phase I and II updates totaling \$14,400. (Contract total of \$121,200 without the updates.) Its proposal was broken down into tasks with labor, equipment and testing expenses for each task. It is not clear what Task 11: Technical Assistance/Agency Communication means. It is a \$10,000 cost that needs to be clarified. Partners also provided an estimate for the total project cost which was just below the \$500,000 grant award. This was unsolicited but it showed that it had a good understanding of the remediation needs.

I recommend retaining Partners Environmental as the environmental consultants for the USEPA Cleanup Grant. The company, which prepared the original Phase I and II reports, provided the best, detailed understanding of what is required in order to obtain the No Further Action Letter and Covenant Not to Sue for the project. The service contract should be negotiated to describe each task in greater detail with a not to exceed clause.