

The Board of Directors of the Cuyahoga County Land Reutilization Corporation (the "Board of Directors" or this "Board") met for its regular quarterly meeting on the 25th day of June, 2021 at 10:00 o'clock, a.m., Eastern Time, in the Board Conference Room of its offices located at 812 Huron Rd. E., Suite 800, Cleveland, Ohio 44115 with the following Directors present in person or by teleconference and voting on this Resolution as indicated:

Pernel Jones, Jr., Cuyahoga County Council Appointee, represented by: Kahlil Seren
Anthony Brancatelli, Councilman, Ward 12, City of Cleveland and Board Chair
Armond Budish, Cuyahoga County Executive, represented by: William Mason
Meghan George, Mayor of City of Lakewood
Nathan Kelly, Managing Director, Cushman & Wakefield/CRESCO
W. Christopher Murray II, Cuyahoga County Treasurer
Brad Sellers, Mayor of Warrensville Heights
April Urban, CWRU Center on Urban Poverty and Community Development

William Mason moved the adoption of the following Resolution (this "Resolution"):

RESOLUTION NO. 2021-1

APPROVING AMENDMENTS TO THE
FISCAL YEAR 2021 BUDGET OF THE CORPORATION

WHEREAS, on December 18, 2020 this Board adopted Resolution No. 2020-7 approving the annual budget of the Cuyahoga County Land Reutilization Corporation (the "CCLRC") for fiscal year 2021 (the "2021 Budget"); and

WHEREAS, the President of the CCLRC, at the request of the Chief Operating Officer and the Director of Finance, now finds it necessary to amend certain items within the 2021 Budget (as so amended, the "Amended 2021 Budget"); and

WHEREAS, a copy of the proposed Amended 2021 Budget is attached to this Resolution as Attachment A and has been provided to this Board prior to this meeting; and

WHEREAS, the Chief Operating Officer has discussed the proposed Amended 2021 Budget with this Board and responded to questions of this Board prior to this Board's consideration of this Resolution; and

WHEREAS, this Board now desires to approve the Amended 2021 Budget to provide for the continued operations of the CCLRC consistent with the priorities and plan established in the 2021 Budget; and

WHEREAS, the Board of Directors hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board, and that all the deliberations of this Board, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cuyahoga County Land Reutilization Corporation that:

Section 1. This Board hereby finds and determines that it has received, reviewed and had the opportunity to question and discuss to its satisfaction the Amended 2021 Budget and

that it now desires to approve and adopt such Amended 2021 Budget, including changes, if any, that have been agreed to and approved by the Board during this meeting, so that the operations of the CCLRC can continue consistent with the priorities and plan established in the 2021 Budget.

Section 2. This Board hereby approves and adopts the Amended 2021 Budget attached to this Resolution, including, however, the changes, if any, as have been agreed to and approved by this Board during the time for questions about and discussion of the proposed Amended 2021 Budget.

Section 3. This Resolution shall take effect and be in force immediately upon its adoption.

Mayor Brad Sellers seconded the motion.

Upon roll call on the adoption of this Resolution, the vote was as follows:

Ayes: 8

Nays: 0

The undersigned, Secretary of the Cuyahoga County Land Reutilization Corporation, certifies that the foregoing is a true and correct excerpt from the minutes of the meeting of June 25, 2021, of the Board of Directors of the Cuyahoga County Land Reutilization Corporation, showing the adoption of the Resolution above set forth.



Secretary
Cuyahoga County Land Reutilization Corporation

Dated: June 25, 2021

<u>FUNDING INFORMATION FOR RESOLUTION</u> (CHECK AND COMPLETE APPLICABLE SELECTION)	
<input checked="" type="checkbox"/>	Not Applicable to this Resolution since only Budget and not specific expenditure is being authorized.
<input type="checkbox"/>	Fund to be charged: # _____ Account to be charged: # _____ Unencumbered Funds Available: \$ _____ Amount to be charged: \$ _____

ATTACHMENT A

**Amended 2021 Budget
(attached)**



Cuyahoga County Land Reutilization Corporation

	Proposed 2021 Budget			Proposed Amended Budget 2021 Budget			Proposed Change	
	Corporate Budget 2021	CHP Budget 2021	Total Budget 2021	Corporate Budget 2021	CHP Budget 2021	Total Budget 2021	\$	%
REVENUES:								
Income from Land Reutilization Fund - DTAC	\$3,500,000	\$3,500,000	\$7,000,000	\$3,500,000	\$3,500,000	\$7,000,000	\$0	
Cuyahoga County Program Funding								
Cuyahoga County Demo Program - CCLRC	\$3,720,727	\$0	\$3,720,727	\$1,983,246	\$0	\$1,983,246	(\$1,737,480)	-47%
Cuyahoga County Demo Program - Suburbs	\$1,630,209	\$0	\$1,630,209	\$2,348,533	\$0	\$2,348,533	\$718,325	44%
Cuyahoga County Community Development Fund	\$0	\$1,500,000	\$1,500,000	\$0	\$1,500,000	\$1,500,000	\$0	0%
Total Cuyahoga County Program Funding	\$5,350,935	\$1,500,000	\$6,850,935	\$4,331,779	\$1,500,000	\$5,831,779	(\$1,019,156)	-15%
Grant Revenue								
OHFANIP	\$1,616,273	\$0	\$1,616,273	\$2,054,383	\$0	\$2,054,383	\$438,110	27%
US EPA- Assessment Program	\$101,756	\$0	\$101,756	\$138,823	\$0	\$138,823	\$37,067	36%
TCI Greening Grant	\$0	\$0	\$0	\$26,280	\$0	\$26,280	\$26,280	
Total Grant Revenue	\$1,718,030	\$0	\$1,718,030	\$2,219,486	\$0	\$2,219,486	\$501,457	29%
Investment Income	\$54,000	\$0	\$54,000	\$18,000	\$0	\$18,000	(\$36,000)	-67%
Other Income	\$108,000	\$0	\$108,000	\$144,000	\$0	\$144,000	\$36,000	33%
Demolition Fees Reimbursed	\$436,192	\$0	\$436,192	\$554,522	\$0	\$554,522	\$118,330	27%
Environmental Fees Reimbursed	\$0	\$0	\$0	\$13,000	\$0	\$13,000	\$13,000	
Title Work/Acquisition Reimbursement	\$5,000	\$0	\$5,000	\$5,000	\$0	\$5,000	\$0	0%
PPS Consulting	\$45,000	\$0	\$45,000	\$45,000	\$0	\$45,000	\$0	0%
Property Sales/New Construction Sales	\$7,246,700	\$0	\$7,246,700	\$5,850,897	\$0	\$5,850,897	(\$1,395,803)	-19%
TOTAL REVENUES	\$18,463,857	\$5,000,000	\$23,463,857	\$16,681,685	\$5,000,000	\$21,681,685	(\$1,782,173)	-8%
CONTRACT/PROGRAM AND OPERATING EXPENSES:								
Contract Services								
Demolition	\$6,423,728	\$123,200	\$6,546,928	\$4,461,850	\$0	\$4,461,850	(\$2,085,078)	-32%
Environmental Expenses	\$659,306	\$16,800	\$676,106	\$1,030,110	\$0	\$1,030,110	\$354,004	52%
Rehabilitation	\$2,987,215	\$688,087	\$3,675,282	\$2,720,091	\$448,750	\$3,168,841	(\$506,442)	-14%
New Construction - Costs	\$2,477,500	\$184,000	\$2,661,500	\$1,616,476	\$86,375	\$1,702,851	(\$958,649)	-36%
Field Services	\$1,616,812	\$0	\$1,616,812	\$1,742,250	\$0	\$1,742,250	\$125,438	8%
Inspections - Acquisition Dept.	\$85,000	\$0	\$85,000	\$85,000	\$0	\$85,000	\$0	-24%
Inspections - Programs Dept.	\$24,172	\$55,828	\$80,000	\$41,000	\$14,000	\$55,000	(\$25,000)	-31%
Inspections - Affidavits	\$30,000	\$0	\$30,000	\$30,000	\$0	\$30,000	\$0	0%
Lien Search	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Title Exams	\$55,000	\$0	\$55,000	\$55,000	\$0	\$55,000	\$0	0%
Total Contract Services	\$14,358,733	\$1,067,895	\$15,426,628	\$11,761,776	\$549,125	\$12,310,901	(\$3,115,727)	-20%



Cuyahoga County Land Reutilization Corporation

	Proposed 2021 Budget			Proposed Amended Budget 2021 Budget			Proposed Change	
	Corporate Budget 2021	CHP Budget 2021	Total Budget 2021	Corporate Budget 2021	CHP Budget 2021	Total Budget 2021	\$	%
Program Expenses								
Grant Programs Paid to Others	\$120,000	\$3,930,000	\$4,050,000	\$120,000	\$2,989,316	\$3,109,316	(\$940,684)	-23%
Grant to CLB Charities	\$240,000	\$0	\$240,000	\$240,000	\$0	\$240,000	\$0	0%
Special Projects Grants Program	\$560,000	\$90,000	\$650,000	\$560,000	\$50,000	\$610,000	(\$40,000)	-6%
TCI Greening Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Other Program Expenses - Properties	\$1,089,500	\$390,992	\$1,480,492	\$466,277	\$0	\$466,277	(\$1,014,215)	-69%
Total Program Expenses	\$2,009,500	\$4,410,993	\$6,420,493	\$1,386,277	\$3,039,316	\$4,425,593	(\$1,994,899)	-31%
Total Program and Contract Expenses	\$16,368,233	\$5,478,888	\$21,847,121	\$13,148,053	\$3,588,441	\$16,736,494	(\$5,110,627)	-23%
General Operating Expenses								
Employee Expenses								
Salaries	\$2,712,388	\$0	\$2,712,388	\$2,712,388	\$0	\$2,712,388	\$0	0%
Employee Benefits	\$710,500	\$0	\$710,500	\$710,500	\$0	\$710,500	\$0	0%
Employee Training and Seminars	\$9,000	\$0	\$9,000	\$9,000	\$0	\$9,000	\$0	0%
FICA Tax	\$199,600	\$0	\$199,600	\$199,600	\$0	\$199,600	\$0	0%
Unemployment Tax	\$6,480	\$0	\$6,480	\$6,480	\$0	\$6,480	\$0	0%
Workers Compensation	\$2,000	\$0	\$2,000	\$2,000	\$0	\$2,000	\$0	0%
Total Employee Expenses	\$3,639,968	\$0	\$3,639,968	\$3,639,968	\$0	\$3,639,968	\$0	0%
Professional Expenses								
Accounting/Auditing Services	\$21,000	\$0	\$21,000	\$21,000	\$0	\$21,000	\$0	0%
Computer Services/Maintenance	\$114,000	\$97,500	\$211,500	\$129,566	\$40,000	\$169,566	(\$41,934)	-20%
Consulting Services	\$41,500	\$28,930	\$71,430	\$161,500	\$45,650	\$207,150	\$135,720	190%
Legal Expenses	\$370,000	\$0	\$370,000	\$370,000	\$0	\$370,000	\$0	0%
Legislative Expenses	\$48,000	\$0	\$48,000	\$48,000	\$0	\$48,000	\$0	0%
Communications Expense	\$107,500	\$0	\$107,500	\$139,500	\$0	\$139,500	\$32,000	30%
Marketing/Advertising Expense	\$43,450	\$9,000	\$52,450	\$43,450	\$0	\$43,450	(\$9,000)	-17%
Other Misc. Professional Services	\$5,500	\$0	\$5,500	\$5,500	\$0	\$5,500	\$0	0%
Total Professional Expenses	\$750,950	\$136,430	\$887,380	\$918,516	\$85,650	\$1,004,166	\$116,786	13%
Office Expenses								
Bank Service Charges	\$4,500	\$0	\$4,500	\$4,500	\$0	\$4,500	\$0	0%
Dues & Publications	\$48,000	\$0	\$48,000	\$48,000	\$0	\$48,000	\$0	0%
Freight & Postage	\$7,000	\$0	\$7,000	\$7,000	\$0	\$7,000	\$0	0%
Office and Printing Expense	\$22,750	\$0	\$22,750	\$22,750	\$0	\$22,750	\$0	0%
Mileage, Parking, Meetings Exp.	\$83,050	\$0	\$83,050	\$83,050	\$0	\$83,050	\$0	0%
Rent	\$186,000	\$0	\$186,000	\$186,000	\$0	\$186,000	\$0	0%
Repairs & Maintenance	\$3,000	\$0	\$3,000	\$9,700	\$0	\$9,700	\$6,700	223%
Telephone	\$6,400	\$0	\$6,400	\$6,400	\$0	\$6,400	\$0	0%
Other Office Expenses	\$23,000	\$0	\$23,000	\$23,000	\$0	\$23,000	\$0	0%
Total Office Expenses	\$383,700	\$0	\$383,700	\$390,400	\$0	\$390,400	\$6,700	2%



Cuyahoga County Land Reutilization Corporation

	Proposed 2021 Budget		Proposed Amended Budget 2021 Budget		Proposed Change	%
	Corporate Budget 2021	CHP Budget 2021	Corporate Budget 2021	CHP Budget 2021		
Other Operating Expenses:						
Business Insurance - non-properties	\$150,000	\$0	164,000.00	\$0	\$14,000	9%
Charitable Contributions/Sponsorships	\$45,000	\$0	\$45,000	\$0	\$0	0%
Leased Equipment	\$0	\$0	\$34,700	\$0	\$34,700	
Travel, Lodging, Meals	\$10,500	\$0	\$10,500	\$0	\$0	0%
Other Misc. Operating Expenses	\$1,000	\$0	\$1,000	\$0	\$0	0%
Total Other Operating Expenses	\$206,500	\$0	\$255,200	\$0	\$48,700	24%
Total General Operating Expenses	\$4,981,118	\$136,430	\$5,204,084	\$65,650	\$172,186	3%
Depreciation, Amortization, Other Expense						
Depreciation and Amortization Exp.	\$43,800	\$0	\$43,800	\$0	\$0	0%
Gain (Loss) on Disposition of Assets	\$0	\$0	\$0	\$0	\$0	0%
Total Depreciation, Amortization, Other Expense	\$43,800	\$0	\$43,800	\$0	\$0	0%
TOTAL EXPENSES	\$21,393,151	\$5,615,318	\$18,395,938	\$3,674,091	(\$4,938,441)	-18%
NET SURPLUS (DEFICIT)	(\$2,929,294)	(\$615,318)	(\$1,714,253)	\$1,325,909	\$3,156,268	-89%
BEGINNING NET ASSETS						
NET SURPLUS/(DEFICIT)	\$25,314,753		\$22,018,299	\$3,286,454	\$0	0%
ENDING NET ASSETS	(\$3,544,612)		(\$1,714,253)	\$1,325,909	\$3,156,268	-89%
	\$21,770,141		\$20,304,046	\$4,622,363	\$3,156,268	14%
ADJUSTMENTS:						
Addback: Depreciation		\$43,800	\$43,800	\$0	\$0	
Capitalized Expenses:						
Inventory Acquisitions		\$0	(\$550,000)	(\$341,000)	(\$891,000)	
Construction in Progress		(\$2,174,366)	\$3,556,320	\$1,103,299	(\$2,485,254)	
NET ADJUSTMENTS		(\$2,130,566)	\$4,062,520	\$1,444,299	(\$3,376,254)	159%
ADJUSTED NET SURPLUS (DEFICIT)		(\$5,675,178)	(\$5,776,773)	(\$118,390)	(\$219,986)	4%