



CUYAHOGA COUNTY LAND REUTILIZATION CORPORATION
MINUTES AND ACTIONS OF BOARD OF DIRECTORS'
REGULAR QUARTERLY MEETING OF
MARCH 30, 2018

LOCATION: Lakeside Place
323 Lakeside Ave., Conference Room 140
Cleveland, OH 44113

DATE/TIME: March 30, 2018; 10:00 A.M. ET

PURPOSE: Regular quarterly meeting to consider the following business:

1. *Call to order by the Chair.* The regular quarterly meeting of the Cuyahoga County Land Reutilization Corporation (the CCLRC) was held March 30, 2018 at 323 Lakeside Avenue, Suite 140, Cleveland, Ohio and called to order at 10:13 a.m. Treasurer W. Christopher Murray, Michael King, Representative of Cuyahoga County Council President Dan Brady, Mr. Greg Huth, Representative of County Executive Armond Budish, Mr. Thomas Fitzpatrick and Mr. Nate Kelly were present and constituted a quorum.

2. Treasurer Murray, acting Chair for the March 30th 2018 meeting welcomed Nate Kelly as newly appointed board member who will complete the remainder of the Board term for Board Member Bobbi Reichtell.

1. *Approval of the minutes of the December 15, 2017 regular quarterly Meeting.* The minutes of the December 15, 2017 meeting were distributed. A motion for approval of the corrected minutes was made by Thomas Fitzpatrick, seconded by Mr. King, and were approved by voice vote without objection.

2. *Staff Reports:*

- o President's Report:
 - o **Status of Acquisitions, Demolitions and Renovations to Date** – To date, the CCLRC has acquired 9,648 properties, demolished 6,346 and completed 75 in-house renovations, 69 of which have been sold. The CCLRC has also transacted 1,641 homes through its deed-in-escrow program and direct sales. It currently has 3,953 properties in its inventory. A listing of partner collaboration projects will be supplied to the Board on a quarterly basis at each board meeting.
 - o **Litigation Update** – To date, there is no new litigation to report. The Board was notified that the CCLRC is currently in discussion with the City of Cleveland regarding an interpretation of the legality of charges imposed by the City of Cleveland as it relates to environmental reports associated with asbestos remediation and notices of demolitions, and that this could result in the CCLRC filing a declaratory judgment action to get legal clarification of the interpretation.
 - o **Legislation** – The CCLRC is proposing legislative changes as it relates to service of process by publication which would allow *electronic* service by publication. This would save the county hundreds of thousands of dollars. This legislation is supported by the State of Ohio Prosecutors' Association. Additional legislative reforms are being considered for this General Assembly.
 - o **Contractor Update** – A demolition contractor and field service contractor expenditure summary was provided to the Board.
- o Mr. William Whitney presented the Report of Chief Operating Officer

- **County Demolition Program Update** –
There are approximately 10-12 suburban municipalities participating in the County Demolition Program. The CCLRC is currently working through the 2nd round of the \$3 million allocated.
- **Hardest Hit Funds Discussion and Update**
To date, the CCLRC has expended \$36.5 million of the \$59 million allotted. The CCLRC is one of a few land banks that will be receiving a contract extension which will allow reimbursements to be requested until December 31, 2020. The County partners are collaborating in making sure that properties which qualify for HHF demolition funds are proceeding through the tax foreclosure process. To date, the County has been reimbursed \$550,000 for expenses incurred with the tax foreclosure process.
- **Presentation of Finances** –
The financial statements were provided to the Board prior to the meeting and were discussed. Mr. King requested clarification as it pertained to the increase in revenue on property sales and the projected revenue on new housing construction. Mr. Roberts indicated that the increase in revenue is based on the CCLRC's additional in-house renovations and deed-in-escrow sales and currently has 11 in-house renovations in the pipeline. Mr. Roberts also indicated that approximately \$600,000 is projected in the budget as income from new construction.

7. *Other Business* –

a) *Strategic Plan*: Mr. Frangos informed the Board it has interviewed 4 companies that provided proposals on a strategic plan for the CCLRC. The focus is how does the CCLRC proceed in 2020 when the Hardest Hit Funds program ends. Mr. Frangos explained that the consultant would interview individuals and host combined meetings to discuss best practices and strategies. Mr. Huth inquired as to if the strategic plan is built into the 2018 budget presented to the Board. Mr. Whitney indicated that it may be necessary to seek a budget increase in the consulting category.


Mayor Sellers arrives at 10:41 a.m.

- b) *Orientation to the County Land Bank*: The CCLRC has hosted orientation sessions with new council members for both the City of Cleveland and the County.
- c) *Director of Community Stabilization* - Mr. Whitney notified the Board that Interim Director Rosemary Woodruff, is successfully fulfilling this role until a new director is named.
- d) *Fisher House Ground Breaking* held on March 23rd.
- e) Mayor's announcement of Circle North Development. The Land Bank is contributing to the project.

7. *Public Comment* – no public comment

8. *Adjournment*. There being no more business to come before the meeting, Mr. King moved that the meeting be adjourned. The motion was seconded by Mr. Kelly and the motion carried unanimously. The meeting was adjourned at approximately 10:50 a.m.

I hereby certify that the minutes related to the Board of Directors' regular quarterly meeting of March 30, 2018 set forth above are the minutes approved by the Board of Directors at their meeting of June 29, 2018.



 Robert Rink, Secretary
 Cuyahoga County Land Reutilization Corporation