



# CUYAHOGA COUNTY LAND REUTILIZATION CORPORATION MINUTES AND ACTIONS OF BOARD OF DIRECTORS'

## REGULAR QUARTERLY MEETING OF

**DECEMBER 15, 2017**

**LOCATION:** Lakeside Place  
323 Lakeside Ave., Conference Room 140  
Cleveland, OH 44113

**DATE/TIME:** December 15, 2017; 10:00 A.M. ET

**PURPOSE:** Regular quarterly meeting to consider the following business:

1. *Call to order by the Chair.* The regular quarterly meeting of the Cuyahoga County Land Reutilization Corporation (the CCLRC) was held December 15, 2017 at 323 Lakeside Avenue, Suite 140, Cleveland, Ohio and called to order at 10:06 a.m. Chairman Anthony Brancatelli, Michael King, Representative of Cuyahoga County Council President Dan Brady, Mr. Kenneth Surratt, Representative of County Executive Armond Budish, Mayor Kevin Kennedy, Treasurer W. Christopher Murray, Mr. Thomas Fitzpatrick and Ms. Bobbi Reichtell were present and constituted a quorum.

2. *Approval of the minutes of the September 29, 2017 regular quarterly Meeting.* The minutes of the September 29, 2017 meeting were distributed. A typographical error was noted and the minutes corrected. A motion for approval of the corrected minutes was made by Treasurer Murray, seconded by Mr. Fitzpatrick, and were approved by voice vote without objection.

### 3. *Staff Reports:*

- President's Report:
  - **Status of Acquisitions, Demolitions and Renovations to Date** – To date, the CCLRC has acquired 9,226 properties, demolished 6,051 and completed 72 in-house renovations, 65 of which have been sold and 7 which are currently up for sale. The CCLRC has transacted 1,594 homes through its deed-in-escrow program and direct sales. It currently has 3,886 properties in its inventory. A request for partner collaboration projects to be presented during the president's report was made by Mr. Fitzpatrick.
  - **Litigation Update** – No new litigation to report.
  - **Legislation** – No active CCLRC legislation at this time. The County Prosecutor's office has requested the assistance of the CCLRC for peer review of possible legislative changes as it relates to service by publication specifically as it relates to tax foreclosures only.
  - **Contractor Update** – A demolition contractor summary was provided to the Board. The President and Chief Operating Officer of the CCLRC currently have authority to enter into open and closed contracts on behalf of field servicers to \$500,000. Al's Home Repair Services exceeded the \$500,000 as of December 13, 2017. A motion to ratify Al's Home Repair Service open and closed contracts to exceed \$500,000 in 2017 was made and unanimously approved by the Board.
  - **CCLRC Office Space** – The CCLRC will be moving its offices to the Caxton Building.
- Mr. William Whitney presented the Report of Chief Operating Officer
  - **County Demolition Program Update** – The CCLRC is currently working through the second round of the \$3 million allotment received by the County under the County's Demolition Program. The County has approved continuing the demolition fund for 2018.

- **Hardest Hit Funds Discussion and Update**  
Mr. Whitney informed the Board that the current OHFA contracts are written to expire at the end of 2019 and will only be extending a few contracts through 2020.  
**NSP2 property update** – Slow progress has been made on the 4 problem properties wherein NSP2 funds were used on the projects. The CCLRC is still awaiting documentation from the City of Cleveland. HUD has requested an NSP2 close-out update by the end of December 2017.
- **Presentation of Finances** –  
The proposed Fiscal Year 2018 budget along with explanatory notes as presented to the Board and distributed prior to the meeting were provided to the Board and discussed.

*Call for Public Hearing.* The public hearing commenced at approximately 11:18 a.m. The Board Chair, without objection, opened the public hearing on the CCLRC's proposed 2018 budget required by Section 9.2 of the Code of Regulations. The Chair orally presented the rules governing the public hearing and noted for the public that copies of the proposed 2018 budget were available. There being no discussion from the public, the public hearing on the 2018 budget was officially adjourned at 11:19 a.m.

4. *Resolution 2017-3* – approving the Annual Budget for the Cuyahoga County Land Reutilization Corporation for Fiscal Year 2018. There being no further discussion on the Resolution, Ms. Reichtell offered for consideration and adoption Resolution 2017-3. Mayor Sellers seconded the motion.

**Resolution 2017-3 was unanimously adopted.**

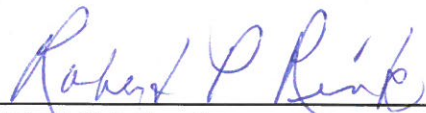
5. *Other Business* – Recognition of Cheryl Stephens, Director of Acquisition, Disposition and Development. Ms. Stephens is leaving the employ of the Cuyahoga Land Bank to pursue a new position with East Akron Development Corporation.

Recognition of Board Member Bobbi Reichtell. Ms. Reichtell is retiring and resigning from her position as Board Member on the CCLRC Board as of December 31, 2017 and was recognized for her valuable service to the CCLRC.

6. *Public Comment* – no public comment

7. *Adjournment.* There being no more business to come before the meeting, Bobbi Reichtell moved that the meeting be adjourned. The motion was seconded by Michael King and the motion carried unanimously. The meeting was adjourned at approximately 12:05 p.m.

**I hereby certify that the minutes related to the Board of Directors' regular quarterly meeting of December 15, 2017 set forth above are the minutes approved by the Board of Directors at their meeting of March 30, 2018.**

  
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**Robert Rink, Secretary**  
**Cuyahoga County Land Reutilization Corporation**