



**CUYAHOGA COUNTY LAND REUTILIZATION CORPORATION**  
**MINUTES AND ACTIONS OF BOARD OF DIRECTORS'**  
**REGULAR QUARTERLY MEETING OF**  
**DECEMBER 16, 2016**

**LOCATION:** Lakeside Place  
323 Lakeside Ave., Conference Room 140  
Cleveland, OH 44113

**DATE/TIME:** December 16, 2016; 10:00 A.M. ET

**PURPOSE:** Regular quarterly meeting to consider the following business:

1. *Call to order by the Chair.* The regular quarterly meeting of the Cuyahoga County Land Reutilization Corporation (the CCLRC) was held December 13, 2016 at 323 Lakeside Avenue, Suite 140, Cleveland, Ohio and called to order at 10:05 a.m. Chairman Anthony Brancatelli, Michael King, Representative of Cuyahoga County Council President Dan Brady, Ken Surratt, Representative of County Executive Armond Budish, Mayor Kevin Kennedy and Mr. Thomas Fitzpatrick were present and constituted a quorum.

2. *Approval of the minutes of the September 30, 2016 regular quarterly Meeting.* The minutes of the September 30, 2016 meeting were distributed. A correction to the minutes was noted as the number of parcels recommended to the County Treasurer to date was over 2,400 parcels and not the 1,200 parcels noted in the minutes distributed to the Board. A motion for approval of the minutes was made by Thomas Fitzpatrick, seconded by Treasurer Murray, and were approved by voice vote without objection.

3. *Staff Reports:*

- **President's Report:**

- **Status of Acquisitions, Demolitions and Renovations to Date** - The CCLRC has acquired 7,162 properties, demolished 4,831 to date and completed 66 in-house renovations, 58 of which have been sold. The CCLRC has also transacted 1,425 homes through its deed-in-escrow program and direct sales. It currently has 2,501 properties in its inventory. Chairman Brancatelli noted that a number of vacant lots held in the CCLRC inventory are as a result of the HHF guidelines of a land bank having to hold property for a period of 3 years. Mr. Whitney indicated that in June of 2017 the number of properties held in inventory will decrease as the CCLRC will be transferring approximately 40 lots per week out of its inventory as the three year required HHF hold will be expiring on parcels.
- **Litigation Update** – Currently 2 small claim actions pending against the CCLRC.
- **Legislation** – No active CCLRC legislation at this time. There is a movement in the field service industry to ban plywood boarding for all board-ups of vacant and abandoned properties. The CCLRC is watching HB463 and opposes the more costly plexi-glass boarding on houses that will be demolished. The legislation currently applies to a mortgagee who files a foreclosure action.

*Mayor Seller arrives at 10:17 a.m.*

- **Report of Contract Award Thresholds** – A list of the field service providers and demolition contractors who have met the contract award thresholds has been distributed to the CCLRC board.

- Mr. William Whitney presented the Report of Chief Operating Officer –
  - **County Demolition Program Update** –
    - The CCLRC is expecting to received its second round allocation from the County. The County is working on the contract.
  - **Hardest Hit Funds Discussion and Update** –
    - \$31,263,999.55 million in additional HHF funds was awarded shortly after the June CCLRC Board meeting. Since September of 2016, \$6 million was also awarded. HHF has a final deadline of 2020 for using all funds. The CCLRC will use all the HHF funds awarded. OHFA may reallocate funding and land banks will have three years to use the funds.
  - **Presentation of Finances** – The proposed Fiscal Year 2017 budget as presented to the Board along with explanatory notes were provided to the Board prior to the meeting and discussed.
  - Ancillary questions were asked about deed-in-escrow program, the pay-off of the bond, and the Glenville Enterprise Center.

*Call for Public Hearing.* The public hearing commenced at approximately 11:16 a.m. The Board Chair, without objection, opened the public hearing on the CCLRC's proposed 2017 budget required by Section 9.2 of the Code of Regulations. The Chair orally presented the rules governing the public hearing and noted for the public that copies of the proposed 2017 budget were available. There being no discussion from the public, the public hearing on the 2017 budget was officially adjourned at 11:17 a.m.

4. *Resolution 2016-2* – approving the Annual Budget for the Cuyahoga County Land Reutilization Corporation for Fiscal Year 2017. There being no further discussion on the Resolution, Thomas Fitzpatrick offered for consideration and adoption Resolution 2016-2. Mayor Sellers seconded the motion.

**Resolution 2016-2 was unanimously adopted.**

5. *Resolution 2016-3* – authorizing demolition contracts with certain high volume demolition contractors whose open and closed demolition contracts in Fiscal Year 2017 do not exceed in aggregate Two Million Dollars and Authorizing Related matters. There being no further discussion on the Resolution, Mayor Sellers offered for consideration and adoption Resolution 2016-3. Thomas Fitzpatrick seconded the motion.

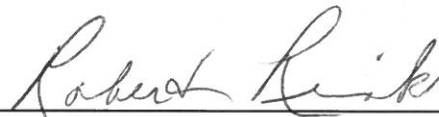
**Resolution 2016-3 was unanimously adopted.**

6. *Other Business:* Dennis Roberts, Director of Programs of the CCLRC presented to the Board the process of clean-outs for properties acquired by the CCLRC.

7. *Public Comment* – no public comment

8. *Adjournment.* There being no more business to come before the meeting, Mayor Sellers moved that the meeting be adjourned. His motion was seconded by Mayor Kennedy and the motion carried unanimously. The meeting was adjourned at approximately 11:35 a.m.

**I hereby certify that the minutes related to the Board of Directors' regular quarterly meeting of December 16, 2016 set forth above are the minutes approved by the Board of Directors at their meeting of March 31, 2017.**




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**Robert Rink, Secretary**  
**Cuyahoga County Land Reutilization Corporation**