



CUYAHOGA COUNTY LAND REUTILIZATION CORPORATION
MINUTES AND ACTIONS OF BOARD OF DIRECTORS'
REGULAR QUARTERLY MEETING OF
SEPTEMBER 25, 2015

LOCATION: Lakeside Place
323 Lakeside Ave. W., Conference Room 140
Cleveland, OH 44113

DATE/TIME: September 25, 2015; 10:00 A.M. ET

PURPOSE: Regular quarterly meeting to consider the following business:

1. *Call to order by the Chair.* The regular quarterly meeting of the Cuyahoga County Land Reutilization Corporation (the CCLRC) was held September 25, 2015 at 323 Lakeside Avenue W, Suite 140, Cleveland, Ohio and called to order at 10:13 a.m. Chairman Anthony Brancatelli, Michael King, representative for Cuyahoga County Council President, Dan Brady, Cuyahoga County Treasurer Chris Murray, Thomas Fitzpatrick and Mayor of North Olmsted Kevin Kennedy were present and constituted a quorum. Mr. Charles Slife of the City of Cleveland was present on behalf of Mr. Ed Rybka of the City of Cleveland.

2. *Approval of the Minutes of the June 26, 2015 regular quarterly Meeting.* The minutes of the June 26, 2015 meeting were distributed and approved by voice vote without objection or revision.

3. *Staff Reports.*

- President's and Chief Operating Officer's report: (*The President's report was presented by Mr. William Whitney, Chief Operating Officer of the Cuyahoga Land Bank*) –
 - Status of Acquisitions, Demolitions and Rehabs to date.
The CCLRC has acquired 5,646 properties, demolished 3,623 to date and completed 48 in-house renovations. It currently has 1,735 properties in its inventory.

Bobbi Reichtell arrives at 10:14 a.m.

- Litigation update – presented by Doug Sawyer, Esq.
 - There were no new updates since the last Board meeting of June 26, 2015. The following cases are still pending:
 - Oak Leadership Institute v. Tjuan M. Dow, et al
 - Marvin Johnson v. Douglas Sawyer, et al
 - 2 active cases for collection of demolition liens.
- Citi Bank Award
 - Citi Bank awarded the CCLRC a grant in the amount of \$1,200,000 for the purpose of community redevelopment blight abatement.
- Contracting limit update and anticipated limits –
 - Board notification of contractors who are approaching or have exceeding contract awards of \$500,000 are as follows: OBON, Inc., C & J Contractors, HEZ Enterprises and R.C.I. Services, LLC.
- Legislation Update – provided by Doug Sawyer, Esq.
 - The CCLRC submitted to the Ohio Legislature amendments to S.B. 172.

- State Audit
 - The State of Ohio Auditors have completed the 2014 CCLRC audit. They recommended an internal system control to account for a duplicate payment made to one of the CCLRC vendors. A final copy will be presented to the Board.
- Inspector General
 - The Inspector General is monitoring states that were awarded NIP funds. The CCLRC is responding to the documentation requests. The Board has requested a copy of the Inspector General's report once it is published.
- County Demolition Program Update – presented by Cheryl Stephens. The CCLRC is working with fifteen communities in the processing of their County Demolition Program funds. To date, Warrensville Heights has the majority of their requested work completed. North Royalton and Middleburg Heights have made Round 2 requests.
- HHF Fund update
 - OHFA awarded money to county land banks in Ohio in 2014. A second \$2.7 million re-allocation to the CCLRC was awarded in September, 2015.
- NSP 2 Update
 - The HUD consortium for NSP-2 is all but complete except for NSP-2 Program income. Program income must be spent in accordance with HUD's program national objective. Renovation activity is still going on regarding these remaining funds.
- Presentation of Finances – The financials of the CCLRC were presented to the Board. The 2016 budget of the CCLRC will be presented to the Board in November for its review. Chair Brancatelli requested a budget retreat prior to the December 18, 2015 board meeting.

8. *Other Business.* Economic Development activity of the CCLRC distributed to the Board. The Ohio Land Bank conference held September 21 through 23 in Cleveland was a success. The CCLRC is acknowledged as one of the top land banks in Ohio. Chairman Brancatelli thanked Councilman Dan Brady for his hard work in putting together the County Demolition Program as progress is being made. Chairman Brancatelli also thanked the CCLRC for its continued participation in Slavic Village's Rooms-To-Let Program.

The next Board meeting of the CCLRC will be December 18, 2015 at 10:00 a.m.

Mayor Sellers acknowledged the CCLRC, Cheryl Stephens and her staff for their outstanding work in Warrensville Heights.

9. *Public Comment* – There is no public comment

Adjournment. There being no more business to come before the Board of Directors of the CCLRC, Ken Surratt moves that the meeting of the Board of Directors of the CCLRC be adjourned. A voice vote was taken and the motion carried unanimously. The meeting of the Board of Directors of the CCLRC was adjourned at approximately 11:30 a.m.

I hereby certify that the minutes related to the Board of Directors' regular quarterly meeting of September 25, 2015 set forth above are the minutes approved by the Board of Directors at their meeting of December 18, 2015.

Robert Rink, Secretary
Cuyahoga County Land Reutilization Corporation