



CUYAHOGA COUNTY LAND REUTILIZATION CORPORATION MINUTES AND ACTIONS OF BOARD OF DIRECTORS' REGULAR QUARTERLY MEETING OF DECEMBER 13, 2013

LOCATION: Lakeside Place
323 Lakeside Ave. W., Conference Room 400
Cleveland, OH 44113

DATE/TIME: December 13, 2013; 10:00 A.M. ET

PURPOSE: Regular quarterly meeting to consider the following business:

1. *Call to order by the Chair.* The regular quarterly meeting of the Cuyahoga County Land Reutilization Corporation (the CCLRC) was held December 13, 2013 at 323 Lakeside Avenue W, Suite 400, Cleveland, Ohio and called to order at 10:15 a.m. Chairman Anthony Brancatelli, Thomas Fitzpatrick, Cuyahoga County Councilman Pernel Jones, Jr., Jeannet Wright, Acting Treasurer of Cuyahoga County, Mayor Brad Sellers, Ms. Bobbi Reichtell and Chris Warren, Chief of Regional Development, City of Cleveland were present and constituted a quorum.

2. *Approval of the minutes of the September 27, 2013 regular quarterly Meeting.* The minutes of the September 27, 2013 meeting were distributed and approved by voice vote without revision.

3. *Mayor Kennedy arrives at 10:17 a.m.*

A moment of silence was observed in honor of Mrs. Shirley Ellington founder of the Discovery Center and a community activist who passed away on November 15, 2013.

4. *Staff Reports.* Mr. Gus Frangos, President reports as follows:

- **President's Report:**
 - Judge Burt Griffin provided a brief presentation to Land Bank
 - Status of Acquisitions, Demolitions and Rehabs to date.
President Frangos provided the Board with the number of acquisition, demolition and renovation status of the CCLRC to date.
 - Legislation update – Mr. Frangos notified the Board that S.B. 172 passed the Ohio Senate and will be presented to the State of Ohio House of Representatives.
 - EPA update – The Land Bank will continue to advocate for changes with the Federal EPA regulations.
 - 2012 Audit Results – The 2012 audit has been concluded and the CCLRC has received a perfect audit.
 - 2014 Direction and Collaborations – Mr. Frangos reported that the CCLRC will continue on with its core activities and mission in its operations of acquisition, demolition and field servicing. The CCLRC is continuing on in collaborating with various community groups, veteran housing, sober living facilities, the faith base community and work force development programs. The CCLRC continues to explore creative development opportunities with community stakeholders.
 - Spin-Off Enterprises: Title company and Asbestos Company
Mr. Frangos reported that the title company venture is moving forward. The title company did obtain its title license and is currently seeking underwriting approval. The partners have met and developed a marketing plan and the website is being created. Asbestos Company venture – the CCLRC will develop a separate asbestos consulting subsidiary to save costs on surveys which was viewed favorably by Board Members.

Nate Kelly arrives at 10:25 a.m.

- Lot Clean-Up Survey
The CCLRC has been asked by members of the First Suburbs Consortium and the Cuyahoga County Administration to explore the consolidation of vacant lot maintenance services. The results of the survey were reported to the Board. Each individual city has a variety of services and charges associated with the maintaining of vacant lots in each municipality. The overall conclusion from the survey is to see if the CCLRC can do the work for the suburbs in a less expensive manner and will regionalism be effective with this type of service. Further discussion and evaluation needs to be rendered.
- The list of the largest CCLRC contractors was presented to the Board for informational purposes.
- Chief Operating Officer's Report
 - HUD – HUD and the CCLRC are continuing to operate under the agreed upon contract. A good percent of the homes received from HUD are being renovated. The HUD contract is a very important contract for the CCLRC.
 - Hardest Hit Funds – The Department of Treasury has announced that it has set aside \$60 million in hardest hit funds. OHFA is seeking to hire a program manager. OHFA is in the process of scheduling conference calls to discuss the details of the program and deadlines. A \$15 million cap has been set for the awarded grants to county land banks and an estimated two year time limit in which to use the funds. The HHF funds are included in the 2014 proposed budget of the CCLRC.
 - Moving Ohio Forward – The Moving Ohio Forward funds awarded have all been allocated. If other funds throughout the State have not been expended the CCLRC will apply for additional funds if they are available. The CCLRC continues to work with Attorney General's office in submitting requests for payment. The CCLRC will continue to see if additional funds will be made available through this program.
 - Presentation of Proposed 2014 Operating Budget – The 2014 operating budget has been presented to the board.

4. *Call for Public Hearing.* The public hearing commenced at approximately 11:10 a.m. The Board Chair, without objection, opened the public hearing on the CCLRC's proposed 2014 budget required by Section 9.3 of the CCLRC's Code of Regulations. The Chair orally presented the rules governing the public hearing and noted for the public that copies of the proposed 2014 budget were available. There being no discussion from the public, the public hearing on the 2014 budget was officially adjourned at 11:11 a.m.

5. *Resolution 2013-4* – approving the Annual Budget for the Cuyahoga County Land Reutilization Corporation for Fiscal Year 2014. There being no further discussion on the Resolution, Bobbi Reichtell offered for consideration and adoption Resolution 2013-4. Mr. Fitzpatrick seconded the motion.

Resolution 2013-4 was unanimously adopted.

8. *Other Business.* Councilman Brancatelli congratulated Mr. Chris Warren on his new position with the City of Cleveland and informed the CCLRC Board that Mr. Warren will continue on with his service to the CCLRC Board. Councilman Brancatelli requested the Assistant to the Secretary of the CCLRC to provide the Board members the 2014 Board meeting schedule.

9. *Public Comment:* There was no public comment.

10. *Adjournment.* There being no more business to come before the Board of Directors of the CCLRC, Councilman Jones moves that the meeting of the Board of Directors of the CCLRC be adjourned. A voice vote was taken and the motion carried unanimously. The meeting of the Board of Directors of the CCLRC was adjourned at approximately 11:22 a.m.

I hereby certify that the minutes related to the Board of Directors' regular quarterly meeting of December 13, 2013 set forth above are the minutes approved by the Board of Directors at their meeting of March 28, 2014.

/s/Robert Rink

Robert Rink, Secretary

Cuyahoga County Land Reutilization Corporation