



# CUYAHOGA LAND BANK

## COMMUNITY ENGAGEMENT MANAGER

Help transform Cuyahoga County, one partnership, one neighborhood, and one community opportunity at a time.

For more than 15 years, the Cuyahoga Land Bank has been a national leader in community revitalization, strategically acquiring, demolishing, renovating, and redeveloping properties to generate meaningful economic impact and improve quality of life across our county.

### Position Overview:

The Community Engagement Manager supports the Cuyahoga Land Bank's relationships with community partners, neighborhood stakeholders, peer organizations, and institutional partners across Cuyahoga County. Reporting to the Senior Director of Engagement, this role is highly community-facing and focuses on identifying key organizations in neighborhoods, attending meetings and public events, building relationships, and helping connect the Land Bank's work to the people and communities it serves.

This role also provides important support for engagement operations, including board meeting coordination, partner communications, community events, and department projects. The ideal candidate is relationship-oriented, organized, responsive, and comfortable representing the Land Bank in a variety of public and partner-facing settings.

### What You'll Do:

In this role, you will:

- Build and maintain relationships with community organizations, neighborhood leaders, nonprofit partners, peer organizations, and institutional partners across Cuyahoga County.
- Attend and represent the Cuyahoga Land Bank at community meetings, public events, neighborhood convenings, and partner gatherings.
- Identify and map key community stakeholders in strategic neighborhoods and help maintain accurate records of contacts, outreach, and engagement activity.
- Develop and support partnerships with nonprofit organizations and community partners that advance housing access, neighborhood revitalization, and shared community goals.
- Communicate Land Bank priorities, program outcomes, and engagement updates clearly and professionally to external stakeholders.
- Support the boards of the Cuyahoga Land Bank and the Community Impact Foundation through meeting coordination, agenda preparation, materials distribution, and recordkeeping.
- Help plan community events, partner convenings, and Land Bank-hosted programming.
- Support outreach materials, partner-facing communications, sponsorship tracking, prospective grantee identification, and other engagement department priorities.

### What We're Looking For:

We're looking for someone who brings strong relationship-building skills, sound judgment, and the ability to keep work moving in a dynamic, community-facing environment.

A successful candidate will bring:

- Approximately 5 or more years of experience in community engagement, public service, nonprofit partnerships, local government, community relations, or a related field.
- Strong knowledge of Cuyahoga County neighborhoods, community engagement, housing trends, stakeholder outreach, or neighborhood revitalization.
- Demonstrated ability to build trust and maintain relationships with diverse community partners, residents, institutional stakeholders, and peer organizations.
- Excellent communication skills, including writing, speaking, presenting, and communicating clearly with a wide range of audiences.
- Strong organizational skills, attention to detail, and the ability to manage multiple priorities, deadlines, meetings, events, and follow-up.
- Sound judgment, cultural awareness, discretion, and the ability to work collaboratively across teams and with people from diverse backgrounds.

Preferred qualifications include a bachelor's degree in a related field, experience supporting boards or committees, and experience working with institutional partners such as corporations, banks, anchor organizations, or community relations teams.

### **Why Join the Land Bank:**

This is an opportunity to support visible, meaningful work that strengthens neighborhoods and improves quality of life across Cuyahoga County. You'll join a collaborative, mission-focused team and help build the partnerships, relationships, and community connections that make redevelopment work possible.

### **The Details:**

This is a full-time, exempt, hybrid position, generally Monday through Friday, 8:30 AM to 5:00 PM. This role requires regular travel to community meetings, public events, and partner locations throughout Cuyahoga County. Some evening or weekend meetings may be needed based on community and event schedules.

The Cuyahoga Land Bank is an Equal Opportunity Employer.

Compensation Range: \$70,000-\$75,000 annually

**To apply, please email your resume and cover letter to [careers@cuyahogalandbank.org](mailto:careers@cuyahogalandbank.org).**

We kindly ask that applicants refrain from calling regarding this position; all inquiries and applications should be submitted through the application process outlined above.